

**MINUTES OF THE REGULAR MEETING  
OF THE COUNCIL OF THE SUMMER VILLAGE OF LARKSPUR  
HELD ON  
March 11, 2025  
64 Newcastle Road, Sherwood Park at 7:00 pm**

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| <b>Present</b>       | <p>Mayor Jason Meliefste<br/>Deputy Mayor Scott Drazek<br/>Council Member Blaine Boutin</p> <p>Administration Kim Bancroft</p> <p>Delegations 0<br/>Members of Public 0</p>     |
| <b>Call to Order</b> | Mayor Meliefste called the meeting to order at 7:02 pm.   |
| <b>Delegations</b>   | No delegations were present at this meeting.  |
| <b>01-03-11-2025</b> | <p><b><u>Agenda</u></b><br/>Moved by Mayor Meliefste that the agenda be approved as presented.<br/>Carried</p>  |
| <b>02-03-11-2025</b> | <p><b><u>Minutes</u></b><br/>Moved by Mayor Meliefste that the minutes of the February 10, 2025 Regular Meeting be approved as presented.<br/>Carried</p>                       |
| <b>03-03-11-2025</b> | <p><b><u>Financial Statements</u></b><br/>Moved by Deputy Mayor Drazek that the March 8, 2025, Financial Statements and cheque log be accepted as information.<br/>Carried</p>  |
| <b>04-03-11-2025</b> | <p>Moved by Mayor Meliefste that the 2025 DRAFT Operating, the 2025 Capital Budgets, and the Provincial School Requisition for 2025 be accepted as information.<br/>Carried</p> |

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| <b>COUNCIL REPORTS</b> | <p><b><u>Transportation and Roads – Mayor Meliefste</u></b><br/>n/a</p> <p><b><u>Westlock County – Mayor Meliefste</u></b><br/>n/a</p> <p><b><u>Reserves – Deputy Mayor Drazek</u></b><br/>n/a</p> <p><b><u>Docks / Lifts – Deputy Mayor Drazek</u></b><br/>4 Docks are remaining in the water past the deadline to remove. Admin has sent letters to residents regarding these docks. Docks left in through the winter pose a major safety risk and must be removed.</p> <p><b><u>Maintenance – Council Member Boutin</u></b><br/>Will need to look at weeds along the pathway this summer.</p> <p><b><u>Fire Services – Council Member Boutin</u></b><br/>n/a</p>  |
| <b>NEW BUSINESS</b>    | <p><b>05-03-11-2025</b> Council reviewed Bylaw 18-1, Council Code of Conduct. Moved by Council Member Boutin that no changes be made to Bylaw 18-1, Council, Code of Conduct at this time.<br/>Carried</p> <p><b>06-03-11-2025</b> Moved by Deputy Mayor Drazek that Bylaw 25-05, being A Bylaw of the Summer Village of Larkspur to Govern the Procedures of Council and Council Committees, be given first reading at this time.<br/>Carried</p> <p><b>07-03-11-2025</b> Moved by Council Member Boutin that Bylaw 25-05 be given second reading at this time.<br/>Carried Unanimously</p> <p><b>08-03-11-2025</b> Moved by Council Member Boutin that Bylaw 25-05 be given consent to proceed to third reading at this time.<br/>Carried Unanimously</p> <p><b>09-03-11-2025</b> Moved by Mayor Meliefste that Bylaw 25-05 be given third reading and finally be passed at this time.<br/>Carried</p> |

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| <b>10-03-11-2025</b>  | Moved by Mayor Meliefste that the following people be appointed to the Subdivision and Development Appeal Board for 2025; Board Members (Denis Meier, John Roznicki, Rainbow Williams, Chris Zaplotinsky, Tony Siegel, Angela Duncan, Jamie-Lee Kraley, Jason Shewchuk, and John McIvor) and Clerks (Emily House and Janet Zaplotinsky).<br><br>Carried |
| <b>11-03-11-2025</b>  | Moved by Deputy Mayor Drazek that Resolution 25-02-10-2025, being a resolution to allow for special ballots in the upcoming election, be cancelled at this time due to the special circumstances required for summer villages to use them.<br><br>Carried   |
| <b>CLOSED SESSION</b> | There was no closed session during this meeting.  |
| <b>CORRESPONDENCE</b> |   |
| <b>NEXT MEETING</b>   | The next meeting will be held on Tuesday, April 29, 2025, at 7:00 pm at 64 Newcastle Road, Sherwood Park.   |
| <b>Adjournment</b>    | Mayor Meliefste adjourned the meeting at 8:48 pm  |

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**Mayor**

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**Recording Secretary**