

**MINUTES OF THE REGULAR MEETING
OF THE COUNCIL OF THE SUMMER VILLAGE OF LARKSPUR
HELD ON
February 10, 2025
64 Newcastle Road, Sherwood Park at 7:00 pm**

Present	<p>Mayor Jason Meliefste Deputy Mayor Scott Drazek Council Member Blaine Boutin</p> <p>Administration Kim Bancroft</p> <p>Delegations 0 Members of Public 0</p>
Call to Order	Mayor Meliefste called the meeting to order at 7:01 pm.
Delegations	No delegations were present at this meeting.
01-02-10-2025	<p><u>Agenda</u> Moved by Mayor Meliefste that the agenda be approved with the following addition - ARB Appointments.</p> <p style="text-align: right;">Carried</p>
02-02-10-2025	<p><u>Minutes</u> Moved by Mayor Meliefste that the minutes of the November 26, 2024, Regular Meeting be approved as presented.</p> <p style="text-align: right;">Carried</p>
03-02-10-2025	<p><u>Financial Statements</u> Moved by Deputy Mayor Drazek that the February 2, 2025, Financial Statements and cheque log be accepted as information.</p> <p style="text-align: right;">Carried</p>
04-02-10-2025	<p>Moved by Mayor Meliefste that the 2025 DRAFT Operating and Capital Budgets be accepted as information.</p> <p style="text-align: right;">Carried</p>

<p>COUNCIL REPORTS</p>	<p><u>Transportation and Roads – Mayor Meliefste</u> Mayor Meliefste will go through the summer village and make a map of any road issues so that they can be tracked for future repairs in the spring. Driveways entrances were cleared of snow.</p> <p><u>Westlock County – Mayor Meliefste</u> Nothing of note to report on currently.</p> <p><u>Reserves – Deputy Mayor Drazek</u> Nothing of note to report on currently.</p> <p><u>Docks / Lifts – Deputy Mayor Drazek</u> 4 Docks are remaining in the water past the deadline to remove. Admin has sent letters to residents regarding these docks. Docks left in through the winter pose a major safety risk and must be removed.</p> <p><u>Maintenance – Council Member Boutin</u> Lock on hall was changed as the previous one malfunctioned.</p> <p><u>Fire Services – Council Member Boutin</u> Nothing of note to report on currently.</p>
<p>NEW BUSINESS</p>	<p>05-02-10-2025 Moved by Mayor Meliefste that Bylaw 25-01, being a Bylaw to Repeal Bylaw 10-95 (a Bylaw for the Purpose of Providing for The Smooth Transition of All Assets Owned by the Summer Village in Accordance with Bylaw #41/94), be given first reading at this time. Carried</p> <p>06-02-10-2025 Moved by Deputy Mayor Drazek that Bylaw 25-01 be given second reading at this time. Carried</p> <p>07-02-10-2025 Moved by Council Member Boutin that Bylaw 25-01 be given consent to proceed to third reading at this time. Carried Unanimously</p> <p>08-02-10-2025 Moved by Mayor Meliefste that Bylaw 25-01 be given third reading and finally be passed at this time. Carried</p> <p>09-02-10-2025 Moved by Mayor Meliefste that Bylaw 25-02, being a Bylaw to Repeal Bylaw 9 (a Bylaw to Provide for a Recreation Board for the Summer Village of Larkspur), be given first reading at this time. Carried</p>

10-02-10-2025	Moved by Deputy Mayor Drazek that Bylaw 25-02 be given second reading at this time. Carried
11-02-10-2025	Moved by Council Member Boutin that Bylaw 25-02 be given consent to proceed to third reading at this time. Carried Unanimously
12-02-10-2025	Moved by Mayor Meliefste that Bylaw 25-02 be given third reading and finally be passed at this time. Carried
13-02-10-2025	Moved by Mayor Meliefste that Bylaw 25-03, being a Bylaw For the Retention and Management of Records within the Summer Village of Larkspur, be given first reading at this time. Carried
14-02-10-2025	Moved by Deputy Mayor Drazek that Bylaw 25-03 be given second reading at this time. Carried
15-02-10-2025	Moved by Council Member Boutin that Bylaw 25-03 be given consent to proceed to third reading at this time. Carried Unanimously
16-02-10-2025	Moved by Mayor Meliefste that Bylaw 25-03 be given third reading and finally be passed at this time. Carried
17-02-10-2025	Moved by Mayor Meliefste that Bylaw 25-04, being a Bylaw to Repeal Bylaw 41/94 (a Bylaw for the Purposes of Providing a Contingency Plan in the Event that the Summer Village is Dissolved, Annexed, or its Status Changed by the Provincial Government), be given first reading at this time. Carried
18-02-10-2025	Moved by Deputy Mayor Drazek that Bylaw 25-04 be given second reading at this time. Carried
19-02-10-2025	Moved by Council Member Boutin that Bylaw 25-04 be given consent to proceed to third reading at this time. Carried Unanimously
20-02-10-2025	Moved by Mayor Meliefste that Bylaw 25-04 be given third reading and finally be passed at this time. Carried

21-02-10-2025	<p>Moved by Deputy Mayor Drazek that Larkspur hire Milestone Municipal Services Inc. to provide Subdivision and Development Appeal Board Services for the Summer Village.</p> <p style="text-align: right;">Carried</p>
22-02-10-2025	<p>Moved by Council Member Boutin that nomination day for Election 2025 be on July 26, 2025.</p> <p style="text-align: right;">Carried</p>
23-02-10-2025	<p>Moved by Mayor Meliefste that election day 2025 be held on August 23, 2025 at the Firehall / Shelter.</p> <p style="text-align: right;">Carried</p>
24-02-10-2025	<p>Moved by Deputy Mayor Drazek that Kim Bancroft be appointed the Returning Officer for the 2025 Election.</p> <p style="text-align: right;">Carried</p>
25-02-10-2025	<p>Moved by Council Member Boutin that Special Ballots be used for the 2025 Election.</p> <p style="text-align: right;">Carried</p>
26-02-10-2025	<p>Moved by Mayor Meliefste that the following ARB Officials be appointed as the ARB officials for the Summer Village of Larkspur; ARB Chariman (Raymond Ralph), Certified ARB Clerk (Gerryl Amorin), Certified Panelists (Darlene Chartrand, Sheryl Exley, Tina Groszko, Richard Knowles, Marcel LeBlanc and Raymond Ralph).</p> <p style="text-align: right;">Carried</p>
27-02-10-2025	<p>Moved by Council Member Boutin that Larkspur engage Taxervice to manage the collection of property taxes outstanding for more than one year. Any fees incurred from Taxervice shall be assigned to the respective property owner responsible for the delinquent taxes.</p> <p style="text-align: right;">Carried</p>
28-02-10-2025	<p>Moved by Deputy Mayor Drazek that Larkspur add \$1,000 to the annual Budget to be paid to Drift Busters as many of the residents of Larkspur use the trails system for family entertainment and council feels that it would be neighborly to contribute to a portion of their costs to maintain these trails.</p> <p style="text-align: right;">Carried</p>
CLOSED SESSION	<p>There was no closed session during this meeting.</p>

CORRESPONDENCE	
NEXT MEETING	The next meeting will be held on Tuesday, March 11, 2025, at 7:00 pm at 64 Newcastle Road, Sherwood Park.
Adjournment	Mayor Meliefste adjourned the meeting at 9:11 pm

Mayor

Recording Secretary