SUMMER VILLAGE OF LARKSPUR AUDITED FINANCIAL STATEMENTS DECEMBER 31, 2019



SUMMER VILLAGE OF LARKSPUR

DECEMBER 31, 2019

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MANAGEMENT'S RESPONSIBILITY FOR FINANCIAL REPORTING

Management of the Summer Village of Larkspur is responsible for the preparation, accuracy, objectivity and integrity of the accompanying financial statements and all other information contained within this Financial Report. Management believes that the financial statements present fairly the Summer Village's financial position as at December 31, 2019 and the results of its operations for the year then ended.

The financial statements have been prepared in compliance with legislation, and in accordance with Canadian public sector accounting standards (PSAS).

The financial statements include certain amounts based on estimates and judgments. Such amounts have been determined on a reasonable basis in order to ensure that the financial statements are presented fairly in all material respects.

In fulfilling its responsibilities and recognizing the limits inherent in all systems, management has designed and maintains a system of internal controls to produce reliable information and to meet reporting requirements on a timely basis. The system is designed to provide management with reasonable assurance that transactions are properly authorized and assets are properly accounted for and safeguarded.

These systems are monitored and evaluated by management and reliable financial information is available for preparation of the financial statements.

The Summer Village Council carries out its responsibilities for review of the financial statements through its regular meetings with management and external auditors to discuss the results of audit examinations and financial reporting matters.

The external auditors have full access to the Council with and without the presence of management. The Summer Village Council has approved the financial statements.

The financial statements have been audited by Al Scherbarth Professional Corporation, Chartered Professional Accountant, independent external auditors appointed by the Summer Village. The accompanying Independent Auditor's Report outlines their responsibilities, the scope of their examination and their opinion on the Summer Village's financial statements.

Chief Administrative Officer	Mayor
Date:	Date:
Summer Village of Larkspur	Summer Village of Larkspur



Professional Corporation

INDEPENDENT AUDITOR'S REPORT

#2020, Sun Life Place 10123 - 99 Street Edmonton, Alberta T5J 3H1 Tel: (780) 426-6446 Fax: (780) 428-1563

email: aspc@telus.net

TO THE COUNCIL OF SUMMER VILLAGE OF LARKSPUR

Report on the Audit of the Financial Statements

Opinion

I have audited the financial statements of Summer Village of Larkspur (the Entity), which comprise the statement of financial position as at December 31, 2019, and the results of its operations, changes in net financial assets and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In my opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the Summer Village of Larkspur as at December 31, 2019, and its financial performance and its cash flows for the year then ended in accordance with Canadian public sector accounting standards.

Basis for Opinion

I conducted my audit in accordance with Canadian generally accepted auditing standards. My responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of my report. I am independent of the Entity in accordance with the ethical requirements that are relevant to my audit of the financial statements in Canada, and I have fulfilled my other ethical responsibilities in accordance with these requirements. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Entity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Entity or to cease operations, or has no realistic alternative but to do

Those charged with governance are responsible for overseeing the Entity's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Statements

My objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements. As part of an audit in accordance with Canadian generally accepted auditing standards, I exercise professional judgment and maintain professional skepticism throughout the audit. I also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omission, misrepresentation, or override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are
 appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the
 Entity's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Entity's ability to continue as a going concern. If I conclude that a material uncertainty exists, I am required to draw attention in my auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify my opinion. My conclusions are based on the audit evidence obtained up to the date of my auditor's report. However, future events or conditions may cause the Entity to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

I will communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that I identify during my audit.

I also provide those charged with governance with a statement that I have complied with relevant ethical requirements regarding independence, and to communicate with them all relationships and other matters that may reasonably be thought to bear on my independence, and where applicable, related safeguards.

Report on Other Legal and Regulatory Requirements

Debt Limit Regulation

• In accordance with Alberta Regulation 255/2000, I confirm that the municipality is in compliance with the Debt Limit Regulation. A detailed account the Entity's debt limit can be found in Note 6

EDMONTON, ALBERTA APRIL 17, 2020

AL SCHERBARTH PROFESSIONAL CORPORATION

Al Scherbarth

3.

SUMMER VILLAGE OF LARKSPUR FINANCIAL POSITION DECEMBER 31, 2019

FINANCIAL ASSETS Cash (Note 2) Receivables Taxes receivable (Note 3) Government transfers receivable (Note 4) Good and services tax receivable		2019 \$ 461,44	9	2018 \$ 395,522
Cash (Note 2) Receivables Taxes receivable (Note 3) Government transfers receivable (Note 4)		\$ 461,44	9	\$ 305.522
Receivables Taxes receivable (Note 3) Government transfers receivable (Note 4)		\$ 461,44	9	
Taxes receivable (Note 3) Government transfers receivable (Note 4)				\$ 393,344
Government transfers receivable (Note 4)		- 77	-	
		5,77		261,481
Good and services tax receivable		325,89 1,55		4,442
		1,33	1	4,442
		794,67	3	661,445
LIABILITIES				
Accounts payable and accrued liabilities		9,87		4,340
Prepaid taxes		20		785
Deferred revenue (Note 5)		380,61	.9	270,907
		390,69)4	276,032
	-			
NET FINANCIAL ASSETS		403,9	79	385,413
NET FINANCIAL ASSETS				
NON-FINANCIAL ASSETS				
Tangible Capital Assets		703,2	12	725,524
Prepaid expense		_		587
		703,2	12	726,111
		703,2	12	720,111
CONTRACT ATTER CURRENT US (Calcadada 1)		\$ 1,107,1	91	\$ 1,111,524
ACCUMULATED SURPLUS (Schedule 1)		\$ 1,107,1		Ψ 1,111,021
				RESTATED
				NOTE 12
APPROVED BY COUNCIL				
	MAYOR			
	_ WATOK			
	COUNCILLOR			



SUMMER VILLAGE OF LARKSPUR STATEMENT OF OPERATIONS YEAR ENDED DECEMBER 31, 2019

	В	UDGET	2019	2018	
REVENUE					
Net municipal taxes (Schedule 3)	\$	58,786	\$ 62,598	\$ 58,860	
Government transfers for operating (Schedule 4)		6,950	11,000	7,738	
Other revenues		700	200	4,603	
Investment income		1,300	2,391	1,873	
Penalties and costs of taxes		150	753	224	
Licenses and permits		-	150	150	
TOTAL REVENUE		67,886	77,092	73,448	
DANDENCEC					
EXPENSES		48,130	44,244	55,622	
Administration		48,130	6,312	25,252	
Parks and recreation		4,300	22,312	22,312	
Amortization		2,000	2,124	6,175	
Roads, streets, walks and lighting		5,350	4,425	5,113	
Legislative Waste management		2,550	2,008	500	
Fire and bylaws enforcement		2,000	2,000	-	
File and bylaws emorcement		2,000			
TOTAL EXPENSES		64,530	81,425	114,974	
EXCESS (SHORTFALL) OF REVENUE OVER E BEFORE OTHER	XPENS	ES - 3,356	(4,333)	(41,526)	
BEFORE OTHER		3,330	(1,555)	(11,520)	
OTHER					
Government transfers for capital (Schedule 4)		61,287	-	36,994	
EXCESS OF REVENUE OVER EXPENSES		64,643	(4,333)	(4,532)	
ACCUMULATED SURPLUS, BEGINNING OF Y	EAR	1,111,525	1,111,525	1,116,057	
			- X-		
ACCUMULATED SURPLUS, END OF YEAR	\$	1,176,168	\$ 1,107,192	\$ 1,111,525	

RESTATED NOTE 12



SUMMER VILLAGE OF LARKSPUR STATEMENT OF CHANGE IN NET FINANCIAL ASSETS YEAR ENDED DECEMBER 31, 2019

	William I and the second					
	BUDGET		2019			2018
EXCESS OF REVENUE OVER EXPENSES	\$	64,643	\$	(4,333)	\$	(4,532)
AMORTIZATION OF TANGIBLE CAPITAL ASSETS		<u>-</u>	_	22,312 22,312		22,312 22,312
USE OF PREPAID ASSETS		_		587		2
INCREASE IN NET FINANCIAL ASSETS NET FINANCIAL ASSETS, BEGINNING OF YEAR		64,643 385,414		18,566 385,414	-	17,782 367,632
NET FINANCIAL ASSETS, END OF YEAR	\$	450,057	\$	403,980	\$	385,414

SUMMER VILLAGE OF LARKSPUR STATEMENT OF CASH FLOWS YEAR ENDED DECEMBER 31, 2019

	2019	2018
OPERATING		
Excess of revenues over expenditures	\$ (4,333)	\$ (4,532)
Amortization	22,312	22,312
Non-cash changes to operations (net change):		
Decrease (increase) in taxes receivable	(5,775)	221
Decrease (increase) in Government Transfers	(64,411)	
Decrease (increase) in Goods and services tax receivable	2,885	2,759
Increase (decrease) in accounts payable and accrued liabilities	5,535	(36,525)
Increase (decrease) in prepaid taxes	(585)	610
Increase (decrease) in deferred revenue	109,712	10,619
Decrease (increase) in prepaid expenses	587	2
Cash provided by operating transactions	65,927	(4,534)
CHANGE IN CASH DURING YEAR	65,927	(4,534)
CASH, BEGINNING OF YEAR	395,523	400,057
CASH, END OF YEAR (Note 2)	\$ 461,450	\$ 395,523



SCHEDULE OF CHANGES IN ACCUMULATED SURPLUS SUMMER VILLAGE OF LARKSPUR YEAR ENDED DECEMBER 31, 2019

SCHEDULE 1

2018	24 \$ 1,116,057	(4,532)	1,111,525
2019	\$ 1,111,524	(4,333)	1,107,191
EQUITY IN TANGIBLE CAPITAL ASSETS	\$ 725,524	(22,312)	703,212
RESTRICTED SURPLUS	\$ 47,924	1 1	47,924
UNRESTRICTED <u>SURPLUS</u>	\$ 338,076	(4,333) 22,312	356,055
	BALANCE, BEGINNING OF YEAR	Excess (deficiency) of revenues over expenses Annual amortization expense	BALANCE, END OF YEAR

SUMMER VILLAGE OF LARKSPUR SCHEDULE OF TANGIBLE CAPITAL ASSETS YEAR ENDED DECEMBER 31, 2019

SCHEDULE 2

ENGINEERED MACHINERY & 2019 2018 LAND BUILDING STRUCTURES EQUIPMENT 2019 2018	mning of year \$ 201,596 \$ 11,675 \$ 853,878 \$ 15,061 \$ 1,082,210 \$ 1,082,210	of year 201,596 \$ 11,675 853,878 \$ 15,061 1,082,210 1,082,210	TED AMORTIZATION: 5,447 339,714 11,525 356,686 334,374 nning of year - \$ 467 21,347 \$ 498 22,312 22,312	of year 5,914 361,061 12,023 378,998 356,686	VALUE OF \$ 201,596 \$ 5,761 \$ 492,817 \$ 3,038 \$ 703,212 \$ 725,524
	COST: Balance, beginning of year	Balance, end of year	ACCUMULATED AMORTIZATION: Balance, beginning of year Annual amortization	Balance, end of year	NET BOOK VALUE OF TANGIRLE CAPITAL ASSETS

Al Scherbarth

Professional Corporation
Chartered Professional Accountant

SUMMER VILLAGE OF LARKSPUR SCHEDULE OF PROPERTY AND OTHER TAXES YEAR ENDED DECEMBER 31, 2019

				,	SCHEDULE 3
	1	BUDGET	2019		2018
TAXATION Real property taxes Linear property taxes	\$	150,084 202	\$ 149,576 301	\$	145,635 277
2. Metal property into		150,286	149,877		145,912
REQUISITION Alberta School Foundation Fund		91,500	87,279		87,053
NET MUNICIPAL TAXES	\$	58,786	\$ 62,598	\$	58,859

SUMMER VILLAGE OF LARKSPUR SCHEDULE OF GOVERNMENT TRANSFERS YEAR ENDED DECEMBER 31, 2019

				SCHEDULE 4
	В	UDGET	2019	2018
TRANSFERS FOR OPERATING Provincial government	\$	6,950	\$ 11,000	\$ 7,738
TRANSFERS FOR CAPITAL Provincial government			-	36,994
TOTAL GOVERNMENT TRANSFERS	\$	6,950	\$ 11,000	\$ 44,732

SCHEDULE OF EXPENDITURES BY OBJECT YEAR ENDED DECEMBER 31, 2019

				SCHEDU	JLE 5
	В	UDGET	2019	2018	
EXPENSES Contracted and general services Amortization of tangible capital assets Salaries wages and benefits Materials goods and utilities	\$	41,025 - 21,070 2,435	\$ 34,359 22,312 22,295 2,459	\$ 69,233 22,312 21,050 2,379	
TOTAL EXPENDITURE	\$	64,530	\$ 81,425	\$ 114,974	



1. SIGNIFICANT ACCOUNTING POLICIES

The financial statements of the Summer Village of Larkspur are the representatives of management prepared in accordance with generally accepted accounting principles for local governments established by the Public Sector Accounting Board of the Chartered Professional Accountants Canada.

Significant aspects of the accounting policies adopted by the Summer Village are as follows:

(a) Reporting Entity

The financial statements reflect the assets, liabilities, revenues and expenditures, changes in fund balances and change in financial position of the reporting entity. This entity is comprised of the municipal operations of all of the organizations that are owned or controlled by the Summer Village Council for the administration of their financial affairs and resources.

The schedule of taxes levied also includes requisitions for education, health, social and other external organizations that are not part of the municipality reporting entity.

(b) Basis of Accounting

The financial statements are prepared using the accrual basis of accounting. The accrual basis of accounting records revenue as it is earned and measurable. Expenses are recognized as they are incurred and measurable based upon the receipt of goods and services and/or the legal obligation to pay.

Funds from external parties and earnings thereon restricted by agreement or legislation are accounted for as deferred revenue until used for the purpose specified.

Government transfers, contributions and other amounts are received from third parties pursuant to legislation, regulation or agreement and may only be used for certain programs, in the completion of specific work, or for the purchase of tangible capital assets. In addition, certain user charges and fees are collected for which the related services have yet to be performed. Revenue is recognized in the period when the related expenses are incurred, services performed or the tangible capital assets are acquired.

(c) Use of estimates

The preparation of financial statements in conformity with Canadian generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amount of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenue and expenditure during the period. Where measurement uncertainty exists, the financial statements have been prepared within reasonable limits of materiality. Actual results could differ from those estimates.

(d) Investments

Investments are recorded at amortized cost.

(e) Government Transfers

Government transfers are the transfer of assets from senior levels of government that are not the result of an exchange transaction, are not expected to be repaid in the future, or the result of a direct financial return.

Government transfers are recognized in the financial statements as revenue in the period in which events giving rise to the transfer occur, providing the transfers are authorized, any eligibility criteria have been met, and reasonable estimates of the amounts can be determined.

Al Scherbarth

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1. SIGNIFICANT ACCOUNTING POLICIES (continued)

(f) Tax Revenue

Tax revenues are recognized when the tax has been authorized by bylaw and the taxable event has occurred.

Requisitions operate as flow through and are excluded from municipal revenue.

(g) Requisition Over-levy and Under-levy

Over-levies and under-levies arise from the difference between the actual property tax levy made to cover each requisition and the actual amount requisitioned.

If the actual levy exceeds the requisition, the over-levy is accrued as a liability and property tax revenue is reduced. Where the actual levy is less than the requisition amount, the under-levy is accrued as a receivable and as property tax revenue.

Requisition tax rates in the subsequent year are adjusted for any over-levies or under-levies of the prior year.

(h) Non-Financial Assets

Non-financial assets are not available to discharge existing liabilities and are held for use in the provision of services. They have useful lives extending beyond the current year and are not intended for sale in the normal course of operations. The change in non-financial assets during the year, together with the excess of revenues over expenses, provides the consolidated Change in Net Financial Assets (Debt) for the year.

(i) Tangible Capital Assets

Tangible capital assets are recorded at cost which includes all amounts that are directly attributable to acquisition, construction, development or betterment of the asset. The cost, less residual value, of the tangible capital assets is amortized on a straight-line basis over the estimated useful life as follows:

Buildings	50 years
Engineered structures - roads	10-20 years
Machinery and equipment	5-10 years

One-half of the annual amortization is charged in the year of acquisition and in the year of disposal.

2. CASH

		2019		2018
Unrestricted cash Restricted Cash	\$	358,798 102,651	\$	337,856 57,666
	\$ <u></u>	461,449	S_	395,522

Included in Cash are internally restricted amounts of \$47,924 (2018 - \$47,924) and government transfers of \$54,727 (2018 - \$9,742) which are held for approved projects (Note 5).



3.	TAXES RECEIVABLE	2019		2018
	Current taxes Arrears	\$ 5,775	\$	
		\$ 5,775	\$_	<u>-</u>
4.	CONTRACTOR TO ANGEED S DECEMAND F			
*	GOVERNMENT TRANSFERS RECEIVABLE	2019		2018
•	Municipal Sustainability Initiative Federal Gas Tax Fund	\$ 2019 325,892	\$	2018 254,054 7,427

Government transfers are recorded when authorized by legislation. The transfers payments are released by the Alberta Government when the Summer Village meets the eligibilty criteria.

5. DEFERRED REVENUE

		2019		2018
Municipal Sustainability Grant - Capital	\$	325,892	\$	253,738
Intermunicipal Development Plan		23,844		
Federal Gas Tax Fund		23,533		8,529
Municipal Development Plan		7,350		8,640
	\$_	380,619	\$_	270,907

Funding in the amount of \$380,619 was received or committed in the current and prior years from the Municipal Sustainability Initiative, the Federal Gas Tax Fund, Intermunicipal Development Plan and the Municipal Development Plan. This funding is restricted to eligible capital projects and other development projects, as approved under the funding agreement, which are scheduled for completion in 2020.



6. DEBT LIMITS

Section 276 (2) of the Municipal Government Act requires that debt and debt limits as defined by Alberta Regulation 255/00 for the Summer Village of Larkspur be disclosed as follows:

	2019	2018
Total debt limit Total debt	\$ 115,638	\$ 110,172
Amount total debt limit unused	\$115,638	110,172
Debt servicing limit Debt servicing	\$ 19,273	18,362
Amount of debt servicing limit unused	\$ 19,273	18,362

The debt limit is calculated at 1.5 times revenue of the municipality (as defined in Alberta Regulation 255/00) and the debt service limit is calculated at 0.25 times such revenue. Incurring debt beyond these limitations requires approval by the Minister of Municipal Affairs. These thresholds are guidelines used by Alberta Municipal Affairs to identify municipalities that could be at financial risk if further debt is acquired. The calculation taken alone does not represent the financial stability of the municipality. Rather, the financial statements must be interpreted as a whole.

7. EQUITY IN TANGIBLE CAPITAL ASSETS

7.	EQUITY IN TANGIBLE CAPITAL ASSETS	Net 2019	Net 2018
	Tangible capital assets (Schedule 2) Accumulated amortization (Schedule 2)	\$ 1,082,210 (378,998)	\$ 1,082,210 (356,686)
		\$ <u>703,212</u>	\$ <u>725,524</u>
8.	ACCUMULATED SURPLUS	2019	2018
	Unrestricted surplus Restricted surplus - Emergency reserve	\$ 356,055 47,924	\$ 338,076 47,924
	Offsite levies Equity in tangible capital assets	703,212	725,524
		\$ 1,107,191	\$ <u>1,111,524</u>



9. SALARY & BENEFITS DISCLOSURE

Disclosure of salaries and benefits for elected municipal officials, the chief administrative officer and designated officers as required by provincial regulation is as follows:

		2019			2018
	Salary	Benefits Allowances	S	Total	Total
Councillors: Nick Tywioniuk Gerry Keane Greg Dreschler K. Schauenberg	\$ 1,075 1,650 850	\$ 193 342 315	342 1,992		\$ 2,105 2,235 1,773
Village Administrator Assessor	\$ 18,720 1,718	\$ 901	\$	19,621 1,718	\$ 17,898 3,373

⁽¹⁾ Salary includes regular base pay, bonuses, overtime, lump sum payments, gross honoraria and any other direct cash remuneration.

10. FINANCIAL INSTRUMENTS

The Summer Village's financial instruments consist of cash, taxes and grants in place of taxes, accounts receivable, accounts payable and accrued liabilities, prepaid taxes and deferred revenue. It is management's opinion that the Summer Village is not exposed to significant interest or current risks arising from these financial instruments.

The Summer Village is subject to credit risk with respect to taxes receivables and trade and other receivables. Credit risk arises from the possibility that taxpayers and entities to which the Summer Village provides services may experience financial difficulty and be unable to fulfill their obligations. The number and diversity of taxpayers and customers minimizes the credit risk.

Unless otherwise noted, the carrying value of the financial instrument approximates fair value.

11. APPROVAL OF FINANCIAL STATEMENTS

Council and Management have approved these financial statements. The budgeted figures have been presented for information purposes and are unaudited.



⁽²⁾ Benefits and allowances figures also include the Employer's share of the costs of additional taxable benefits including travel allowance

12. PRIOR PERIOD ADJUSTMENTS

The Summer Village has restated its financial statements as a result of reconciliations undertaken during the year for deferred revenue. These adjustments are as follows:

Adjustments to opening accumulated surplus: As previously reported Understatement of prior years income As restated	2018 \$ 1,086,329 25,195 \$ 1,111,524
Adjustments to government transfers receivable: As previously reported Government transfers receivable As restated	2018 \$ - 261,481 \$ 261,481
Adjustments to deferred revenue: As previously reported Overstatement of deferred revenue Government transfers receivable As restated	2018 \$ 34,621 (25,195) 261,481 \$ 270,907

Certain comparative figures have been restated to conform to the current year's presentation

