

BY-LAW 9

SUMMER VILLAGE OF LARKSPUR

A BYLAW TO PROVIDE FOR A RECREATION BOARD FOR THE SUMMER VILLAGE OF LARKSPUR

Under the provisions of Section 215 of the Municipal Government Act being Chapter M-26 of the 1980 Revised Statutes of Alberta and amendments thereto there is hereby established a Recreation Board to be known as the SUMMER VILLAGE OF LARKSPUR RECREATION BOARD to implement and pursue a Recreation Program for the Summer Village of Larkspur, in the Province of Alberta.

1. COMPOSITION OF BOARD

- (a) The Board shall consist of three members who shall be appointed by resolution of Council by December 31st of each year. All appointments shall become affective immediately.
- (b) All members shall be appointed for a one year term of office. Retiring members shall be eligible for re-appointment.
- (c) All members shall remain in office until their respective successors are appointed.

TERMS OF OFFICE

- (d) In the event of a vacancy occuring the person appointed to fill such vacancy shall hold office for the remainder of the term concerned in the vacancy which has arisen.
- (e) Only electors of the Summer Village are eligible to be appointed as members of the Board.
- (f) Any members of the Board who shall be absent for three consecutive meetings of the Board shall (unless such absence be authorized by resolution of the Board entered upon its minutes) forfeit his office and another member appointed in his place, for the remainder of his term of office, provided that the member forfeiting his office shall be eligible for re-appointment.
- (g) Council may, with reasons, request the resignation of any member of the Board at any time prior to the expiry date of member's term of office, and any member of the Board may resign therefrom at any time upon sending a written notice to the Secretary of the Board to that effect.

2. CONDUCT OF MEETINGS

- (a) The Chairperson of the said Board shall be chosen at the first meeting of the Board, which shall normally take place in December of each year; A Vice-Chairperson and a Secretary shall also be chosen at this time.
- (b) Meetings of the Board shall be held at the time and place determined by the Board at its first meeting of its year, but may be changed by the Board from time to time as the said Board may deem advisable.
- (c) Special meetings may be called on twenty-four hours notice by the Chairperson or at the request of any two members of the Board.
- (d) A minute book shall be kept and minutes of all regular and special meetings shall be recorded therein by the Secretary of the Board or the Secretary pro-tem. Copies of all minutes shall be filed with the Municipal Administrator of the Summer Village following each meeting.
- (e) A quorum of the said Board shall be a majority of the members of the Board.

- (f) The Chairperson shall have a vote on any question and in the event of a tie, the motion shall be lost.
- (g) The Board may appoint sub-committees to deal with any special phase of the matters coming within the scope and jurisdiction of the Board as herein set forth.

3. POWERS AND DUTIES OF THE BOARD

- (a) The Recreation Board shall have the power to make such rules and regulations as it may deem necessary from time to time, provided such rules and regulations are not inconsistent with powers herein conferred. Copies of all such rules and regulations shall be filed with the Municipal Administrator of the Summer Village.
- (b) The Recreation Board shall be concerned with all matters pertaining to, equipping and staffing, public playground, athletic fields, recreation centers, and other recreation facilities owned or controlled by the Summer Village or on other properties with the written consent of the owners and authorities thereof. It shall be concerned with the development of a broad range of recreation activities that will provide opportunity for people of all ages to use their leisure in a wholesome and satisfying manner.
- (c) The Recreation Board shall be consulted on all matters affecting the development, maintenance and use of public recreation facilities.
- (d) The Recreation Board shall be consulted whenever it is proposed to lease or to sell or otherwise dispose of any Summer Village land that is held for park purposes or for other public recreation purposes, and whenever it is proposed to purchase or otherwise acquire land for public recreation purposes.
- (e) The Recreation Board shall make recommendations to Council concerning the appointment or dismissal by Council of a Superintendent of Recreation. The Board shall have the responsibility of developing a policy for Council with regard to duties and responsibility of staff hired for recreation purposes.
- (f) In the interest of a well balanced, co-ordinated recreation program the Board shall co-operate with and encourage all organizations, public, private, civic, social and religious, within its jurisdiction, which are supporting, promoting and working for recreation in its broadest application.
- (g) The Recreation Board shall hear and consider representations by any individual, organization or delegation of citizens with respect to recreation and act on such recommendations arising therefrom as the Board shall deem to be in the interests of all citizens.

4. BUDGET AND FINANCES

- (a) Annually the Recreation Board shall submit to the Council a budget of estimated expenditures and revenues for the next following year with respect to all matters over which, under the terms of this bylaw, the Board has jurisdiction.
- (b) The Recreation Board shall by January 31st of each year make complete annual report to the Council and shall make other reports from time to time as requested.
- (c) Neither the said Board or any member thereof shall have the power to pledge the credit of the Summer Village in connection with any matters whatsoever nor shall the said Board nor any member thereof have any power to authorize any expenditure to be charged against the Summer Village.

- (d) The Treasurer of the Summer Village will perform the duties of the treasurer of the Recreation Board and the recreation moneys will be kept in the manner of other Summer Village moneys.

Read a first time this 13th day of December, 1985. A.D.

Read a second time this 13th day of December, 1985. A.D.

Read a third time and finally passed this 13th day of December, 1985. A.D.

MAYOR

MUNICIPAL ADMINISTRATOR